



HARLEM RBI 333 East 100th Street Ground Floor New York, New York 10029
telephone: 212.722.1608 facsimile: 212.722.1862 e-mail: info@harlemrbi.org website: www.harlemrbi.org

JOB POSTING:
YOUTH DEVELOPMENT PROGRAM IN EAST HARLEM, NY OFFERS
Full-Time Position for Educators

Harlem RBI is seeking a dynamic individual to serve as a **Learning Coach** in a non-traditional multi-disciplinary year round program for middle school youth. The program provides youth with project based learning activities designed to enhance reading, writing and learning skills in addition to a strong emphasis on homework completion, service learning, social-emotional skill development and of course, fun. Class sizes are small and Learning Coaches are supported by part-time staff and a Program Manager.

Harlem RBI is a comprehensive program that works with youth for multiple years to promote positive futures. Our goal is to support youth as they create their own success. Programming is intentionally designed and scaffolded so that youth who complete our program are motivated to graduate from high school and matriculate to college, be work ready, active citizens, cultivate positive relationships with peers and adults, and maintain a lifestyle that promotes physical, mental and emotional health.

Duties:

- Work collaboratively with the Program Manager and peer staff to develop and facilitate curriculum for the summer and after-school enrichment programs.
- Spearhead recruitment and outreach initiative including recruitment of youth for the program from neighborhood schools and community organizations
- Work with youth to create a personalized educational plan complete with monthly goal-setting and conferences
- Initiate continual outreach to parents and families to communicate youth progress in the program

Expectations:

- Demonstrate enthusiasm for a progressive education program
- Demonstrate positive outlook on student performance and potential
- Emphasize student accountability and a proactive mindset
- Actively engage in problem solving around youth and program issues
- Hold youth to high standards
- Be a team player and work collaboratively with co-workers and supervisors
- Uphold RBI Values and youth development principles

Qualifications:

- Experience working with middle school youth in an inner-city setting
- Experience facilitating and managing groups
- Have certification to teach in the New York State public school system (preferred)
- Have experience in motivating youth with regards to literacy, study skill strategies and academic preparation
- Understand youth development and the value of teams
- Have the ability to take initiative and maintain flexibility
- Excellent communication and listening skills

Harlem RBI is an equal opportunity employer.

The program offers a competitive compensation package. Applicants should email their resume and cover letter to: workingwithteens@harlemrbi.org. Please specify "Learning Coach" in the subject line of your email.

Cover letters should address why the applicant is interested in working with Harlem RBI as well as the relative skills and experiences that the applicant will contribute to a successful program.

Applicant materials may also be faxed to: 212/722-1862 (attn: TeamBuilders Program Manager).

For more information about Harlem RBI visit us on the web at WWW.HARLEMRBI.ORG